

HNC Accounting *(SCQF Level 7)*

Full-time*

* Also available on a part-time basis. For more information visit www.nescol.ac.uk/courses or pick up a Part-time Course Guide.

Where will I study?

| Course code | Location | Duration |
|--------------------|----------------------|-----------------|
| CKCA | Aberdeen City Campus | 1 Year |
| CNCN | Fraserburgh Campus | 1 Year |

Welcome from Director of Curriculum

As the current Director of Curriculum, I would like to welcome you to the School of Creative Industries, Computing and Business Enterprise at North East Scotland College. This school encompasses the Creative Arts, Music, Drama, Media, ESOL, Business Enterprise and Computing and IT subjects – all of which offer interesting and exciting opportunities for students to progress and achieve success in their future careers.

Through work with external clients and experienced, knowledgeable teaching teams, our students will benefit from industry-focused, high quality learning. This means that on completion of your course, you are confident and capable when it comes to entering the workplace, or progressing towards further study. We pride ourselves in offering educational opportunities for all, whether you are starting at introductory level or joining one of our advanced courses. On behalf of the entire teaching team, we are delighted to have you join – or consider joining – one of our courses.

Susan Betty, Director of Curriculum for Creative Industries, Computing and Business Enterprise

Introduction to the course

This course is perfect for those looking to enter the accountancy profession as it will help you to build a well-rounded, valuable skill set which meets the standards required by employers. It is designed to provide you with a solid foundation (particularly in computational work) in the concepts and processes used in financial and management accounting.

Entry requirements

Applicants should have two Higher qualifications at grade C or above, preferably in English and one other subject. Applicants should also have a National 5, Intermediate 2 or Standard Grade Credit level qualification (at a minimum) in Maths.

Those who have successfully completed the NC Business course are also encouraged to apply.

What subjects will I be studying?

You will develop practical skills in recording financial information and preparing/interpreting final accounts. You will also study cost and management accounting and use computing software such as Excel and SAGE. In addition you will explore business law and payroll.

Subjects studied will include:

- Recording Financial Information
- Preparing Final Accounts
- Cost Accounting
- Business Law: An Introduction
- Payroll

Assessment methods

On this course you will be assessed continually, throughout the year. You will also complete the Graded Unit 1 examination, which is held towards the end of the session.

Course progression

Students who successfully complete this course may progress to year 2 of the HND Accounting course.

University links

North East Scotland College has links with a wide range of universities from across Scotland. Every one of our HND level courses has articulation opportunities where you could progress from your chosen course to a related university degree, subject to conditions. This is an excellent option for those who may want to come to College at an introductory level, and then work their way towards degree level study.

[Find out more about our associate universities](#)

University progression

If you choose to complete the HND in Accounting you may consider progressing towards a University Degree. HND Accounting students may apply to enter year 3 at one of our associate universities.

Useful information

Faculty: Business Enterprise

School: School of Creative Industries, Computing and Business Enterprise

Faculty Manager: Robert Laird
Email: r.laird@nescol.ac.uk

Curriculum & Quality Manager(s): Alesia Du Plessis
Email: a.duplessis@nescol.ac.uk

Guidance

All full-time students will have a designated Course Tutor and a Guidance Tutor. Your Course Tutor will act as your main key point of contact for all matters relating to your course and progress. Your Guidance Tutor will monitor your attendance, as well as deal with any personal matters you may want to discuss.

Guidance Tutors work closely with Course Tutors and other lecturing teams to ensure you have access to any support you need to ensure you successfully complete your course. There are various issues that may affect your learning whilst at College, so please talk to someone if you encounter any problems at all.

[Find out more about Guidance at NESCol](#)

Support

The College has trained advisers in place to help you with a range of factors that might affect your time at College.

They can help you with your application, funding queries, careers advice, learning support and more!

[Find out more about student support at NESCol](#)

Learning Resources

The College has a number of excellent learning resources available to assist and support the delivery of our classes across full-time, part-time and distance learning courses. They aim to enhance the quality of your learning experience.

[Find out more about learning resources at NESCol](#)

Library+ and Digital Skills Space

Our Library+ sites at the Aberdeen City, Aberdeen Altens and Fraserburgh Campuses provide all students with access to books, journals, newspapers, core skills materials and more! You'll also find laptop friendly areas, private study/research booths and printers, scanners and photocopiers.

Our Digital Skills Space is a new modern and accessible facility where students can study and access key resources/support. It has replaced what was previously the IT Centre, and is located in the newly expanded Library+ at City Campus.

[Find out more about what our Library+ has to offer](#)

[Find out more about the Digital Skills Space](#)

College calendar

Have a look at our [College Calendar](#) for further information on key dates throughout the year.

Disclaimer: Please note that the information put forward in this course specification document is subject to change at any time, and without prior notice. We have taken every care to ensure that the information provided is as accurate and up-to-date as possible, but we are not liable for the content of or any omissions on this document. This includes any inaccuracies, errors or misstatements in the information/data presented.