

## HNC Business *(SCQF Level 7)*

Full-time

### Where will I study?

Course code	Location	Duration
CHCB	Aberdeen City Campus	1 Year
CNCB	Fraserburgh Campus	1 Year

### Welcome from Director of Curriculum

As the current Director of Curriculum, I would like to welcome you to the School of Creative Industries, Computing and Business Enterprise at North East Scotland College. This school encompasses the Creative Arts, Music, Drama, Media, ESOL, Business Enterprise and Computing and IT subjects – all of which offer interesting and exciting opportunities for students to progress and achieve success in their future careers.

Through work with external clients and experienced, knowledgeable teaching teams, our students will benefit from industry-focused, high quality learning. This means that on completion of your course, you are confident and capable when it comes to entering the workplace, or progressing towards further study. We pride ourselves in offering educational opportunities for all, whether you are starting at introductory level or joining one of our advanced courses. On behalf of the entire teaching team, we are delighted to have you join – or consider joining – one of our courses.

**Susan Betty, Director of Curriculum for Creative Industries, Computing and Business Enterprise**

### Introduction to the course

This course will stretch your knowledge and challenge your ideas relating to different business topics, giving you the skills and understanding needed to pursue a successful career. You will gain a well-rounded perspective of the different factors that can influence performance, and will also focus on practices and processes which are fundamental in the day-to-day running of a business.

### Entry requirements

Applicants should have two passes at Higher level, preferably Business and English, as well as a National 5 qualification in Accounting or Maths. Alternatively applicants should have other relevant qualifications or suitable work experience.

### What subjects will I be studying?

The variety of topics covered means you will gain a valuable appreciation of the vast range of factors involved in modern day business practice. Some of the main subject areas include:

- Business Accounting

- Economic Issues
- Marketing
- Managing People and Organisations
- Business Law
- Payroll
- Information Technology Applications
- Communication
- Using Financial Accounting Software

## Assessment methods

On this course you will be assessed continually, throughout the year. You will also sit an exam towards the end of the course which covers the core areas of Business Accounting, Managing People and Organisations, Marketing and Economic Issues.

## Course progression

Students who successfully complete this course may progress to the HND Business course.

## University links

North East Scotland College has links with a wide range of universities from across Scotland. Every one of our HND level courses has articulation opportunities where you can progress from your chosen course to a related university degree. This is an excellent option for those who may want to come to College at an introductory level, and then work their way towards degree level study.

[Find out more about our associate universities in the University Links section of the NESCol website.](#)

## University progression

We have a articulation agreements which mean that on completion of this HNC, you can progress to the HND business course and then on to a related degree programme at one of our associate univervisities.

## Useful information

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**Faculty:** Business Enterprise

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**School:** School of Creative Industries, Computing and Business Enterprise

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**Faculty Manager:** Robert Laird  
Email: [r.laird@nescol.ac.uk](mailto:r.laird@nescol.ac.uk)

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**Curriculum & Quality Manager(s):** Michele Burnett  
Email: [m.burnett@nescol.ac.uk](mailto:m.burnett@nescol.ac.uk)

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## Guidance and Support

### Guidance

You will be assigned a Guidance Tutor when you are enrolled on the course. They will act as your primary contact should you have any issues, personal or involving your course, whilst at North East Scotland College. They will support you for the duration of your course along with relevant teaching staff. For assignments and assessments you will be provided with detailed feedback where possible, allowing you to pinpoint areas of good performance and areas that may need improvement - essential for your educational development.

[View our Guidance Tutor contact information.](#)

## **Support**

Our Student Services team are dedicated to helping all students with a range of factors that might affect your time at College. They can help you with funding queries, careers advice, learning support and more!

[Visit the Support section of our website for more information](#)

## **Learning Resources**

The College has a number of excellent learning resources available to assist and support the delivery of our classes across full-time, part-time and distance learning courses. They aim to enhance the quality of your learning experience.

[Find out more about NESCol learning resources](#)

## **Library+**

Our Library+ sites – at the Aberdeen City, Aberdeen Altens and Fraserburgh Campuses – provide all students with access to books, journals, newspapers, core skills materials and more! You'll also find laptop friendly areas, private study/research booths and printers, scanners and photocopiers.

[Find out more about what our Library+ services can offer](#)

## **College calendar**

Have a look at our [College Calendar](#) for further information on key dates throughout the year.

**Disclaimer:** Please note that the information put forward in this course specification document is subject to change at any time, and without prior notice. We have taken every care to ensure that the information provided is as accurate and up-to-date as possible, but we are not liable for the content of or any omissions on this document. This includes any inaccuracies, errors or misstatements in the information/data presented.