

APPLICATION FOR A FULL-TIME COURSE COMMENCING 2017-2018

Ref:

NORTH EAST
SCOTLAND
COLLEGE



PLEASE COMPLETE ALL SECTIONS OF THIS APPLICATION FORM

COURSE APPLIED FOR

Course title in full _____

Course code as listed in Course Description _____

Location _____

PERSONAL DETAILS

Surname _____ Mr Mrs Miss Ms Other

Forename(s) _____

Date of Birth

Nationality _____

Are you a UK National **and** have lived in Scotland all of your life? Yes No

Permanent Home Address (where you usually live) _____

Postcode _____

Email _____

Telephone Number (including code) _____ Mobile _____

Secondary School Attended _____

Year of Leaving School (e.g. 2015) _____

Term-time Address (where you will be living while attending College - leave blank if same as above)

Postcode _____ Term-time Telephone Number _____

FURTHER INFORMATION / QUALIFICATIONS / RELEVANT EXPERIENCE

Please list all your qualifications and any other relevant information.

Applicants should note that where the number of applications for a course exceeds the number of places available, the College may suggest an alternative. Applicants are therefore advised to give as much detail of prior qualifications, related work-experience and any other relevant information where possible to support their application.

PLEASE WRITE YOUR QUALIFICATIONS AND ANY OTHER RELEVANT INFORMATION BELOW.

QUALIFICATIONS

YEAR GAINED

QUALIFICATIONS BEING TAKEN

DATE TO BE COMPLETED

RELATED WORK-EXPERIENCE OR ANY OTHER INFORMATION RELEVANT TO YOUR APPLICATION

Extra help with your studies

North East Scotland College offers a wide range of learning support to students who have additional learning or support requirements including: physical or sensory impairments, specific learning difficulties e.g. dyslexia; autistic spectrum disorder; physical/medical/mental health conditions; being a young carer; being looked after or a care leaver etc.

If you think you may require additional support in College, we would encourage you to contact us as soon as possible to allow us to consider how best we can support you, should you be accepted onto a College course. Initial enquiries should be made to:

Student Services Reception: Aberdeen City Campus, Tel 01224 612284 • Fraserburgh Campus, Tel 01346 586129 • Email studentservices@nescol.ac.uk

Care Experienced (Looked After Young People)

(This information will not affect or hold up your application or an offer of a course place)

Care Experienced young people are those who are, or have been, in care e.g. residential care, foster care, family/kinship care, supported by a Through Care After Care Team etc.

Please tick this box if this applies to you

Young Carers

Young Carers provide significant unpaid support to family or friends who could not manage without their help e.g. someone who is experiencing illness, disability, drug/alcohol addiction etc. *Please note that this refers to caring duties beyond normal parenting duties.*

Please tick this box if this applies to you

EQUAL OPPORTUNITIES MONITORING

North East Scotland College is committed to a policy of equal opportunities and seeks to ensure that no individual is discriminated against on the grounds of the protected characteristics of age, gender, ethnic origin, disability, relationship status and religion or belief. To assist in monitoring the policy, and for the purpose of complying with the specific duties of The Equality Act 2010, it would be helpful if you could answer the questions below. In addition to this we will also use the information you provide on age elsewhere on this form. The information provided will be kept secure and used only for monitoring purposes.

GENDER: (please tick the relevant box)

Female

Male

Other

Information refused/Prefer not to say

ETHNIC ORIGIN: (please tick relevant box)

Scottish

English

Welsh

Northern Irish

British

Irish

Other White background

Any Mixed background

Indian, Indian Scottish, Indian British

Pakistani, Pakistani Scottish, Pakistani British

Bangladeshi, Bangladeshi Scottish, Bangladeshi British

Chinese, Chinese Scottish, Chinese British

Other Asian background

Black, Black Scottish, Black British

African, African Scottish, African British

Other Black background

Any other background

Gypsy/Traveller

Polish

Arab

Information refused

RELIGION OR BELIEF:

(please detail religious or philosophical belief)

Buddhist

Church of Scotland

Hindu

Jewish

Muslim

Roman Catholic

Sikh

Other Christian

No Religion/Belief

Prefer not to say

Other religion or body

SEXUAL ORIENTATION

Heterosexual

Gay man

Gay woman/lesbian

Bisexual

Other

Information refused/Prefer not to say

Is your gender identity the same as the gender you were originally assigned at birth?

Yes

No

Information refused/Prefer not to say

IF YOU HAVE A DISABILITY, PLEASE TICK THE RELEVANT CATEGORIES BELOW:

A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D.

A social/communication impairment such as Asperger's Syndrome/other autistic spectrum disorder.

A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy.

A mental health condition, such as depression, schizophrenia or anxiety disorder.

A physical impairment or mobility issues, such as difficulty using arms, using a wheelchair or crutches.

Deaf, or a serious hearing impairment.

Blind, or a serious visual impairment uncorrected by glasses.

A disability, impairment or medical condition that is not listed above.

A specific learning disability such as Down's Syndrome.

This information will allow staff dealing with your application to be aware of your circumstances.

Assisted Childcare

If you require information on financial assistance with childcare, please tick box.

Fraserburgh courses only

Will you require a seat on the College transport to travel to College? please tick box

Would you like an application form for a Nursery place/places? please tick box

Marketing Information

Please tell us how you **first** found out about the course for which you are applying? (please select one choice only)

College prospectus College website College Open Day School guidance Career event Careers staff Current student
Press advert Social media Employer Friend/relative Skills Development Scotland (SDS) Leaflet/poster
Other (please/state) _____

Please tell us where you have seen/heard about North East Scotland College generally? (please tick as many as apply)

Newspaper Magazine Internet Radio School Career fair Facebook Twitter Search engine
Billboards TV Friend/Family Event/conference Leaflet/poster Employer
Skills Development Scotland (SDS) Career event Outdoor advertising (billboards/buses) Aspire North
Training scheme provider Other (please state) _____

IMPORTANT: Please read carefully

By providing this information and signing the application form you consent to the College holding and processing the information in connection with its obligation to provide statistical data to the Scottish Funding Council (SFC). The College will use the information for internal purposes and may also supply to external bodies e.g. SQA, SDS, for education, training, employment and well-being related purposes, including research. The College will pass your personal details to a local authority or a card bureau to physically produce your Student National Entitlement Card. Personal details will be passed between the College and a local authority for purposes of card production, management and administration. It may also share your details with other government bodies. The College and third parties will comply with their obligations under the Data Protection Act. You may also apply for a copy of your information (you may be charged a small fee), or to have corrections or amendments made at any time. The College or select third parties may wish to contact you for marketing purposes. If you do not wish to be contacted for marketing purposes, please tick this box . If you tick this box we will be unable to provide you with information about special offers or courses that may be of interest to you.

Please Note: Courses are offered subject to: (a) there being sufficient numbers of enrolments; and, (b) the availability of resources. The College reserves its right not to run courses where the number of students is considered insufficient or where resources are unavailable. The College also reserves its right in certain circumstances to refuse admission to an individual applicant. If you do take up a place on a College course, before the start of the course you will be asked to enrol. In enrolling and/or taking up a place on a College course, you will enter into a contract with the College and be bound by the North East Scotland College Standard Terms and Conditions of Study. Copies of the Terms and Conditions are available for inspection on notice boards and at various locations throughout the College, at the College Reception, on the College website: www.nescol.ac.uk - or can be obtained on request from the College's Student Admissions & Funding Manager, North East Scotland College, Aberdeen City Campus, Gallowgate, Aberdeen, Scotland, UK AB25 1BN.

Please return this form complete with the qualifications page to the following freepost address: The Student Admissions & Funding Manager, North East Scotland College, FREEPOST RTJJ-TXBA-AE2S, Aberdeen City Campus, Gallowgate, Aberdeen, Scotland, UK AB25 1BN.

NAME: _____

DATE OF BIRTH: _____

SIGNATURE OF APPLICANT: _____ DATE: _____

Thank you for your application, it will be acknowledged within 10 working days. If you have not heard from us by that time, please contact us:
Tel 01224 612330, email: admissions@nescol.ac.uk