



Official College use only

Student Ref	
Date	
Rec No	
User ID	

Part-time Booking/Payment Form

This form may be used only by individuals who are paying for their own fees, those who are claiming remission of fees or those using SDS Individual Training Account (ITA) funding. For more information on ITAs, please visit: www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita

Employers wishing to book students on courses should tel: (01224) 612330, (option 3) or email: employerbookings@nescol.ac.uk and ask for the **Employer Booking Form**.

Postal bookings can only be accepted when accompanied by full payment by cheque or credit card or proof of entitlement to remission of fees.

If you are entitled to remission of fees (FEE Waiver) complete this form and the Waiver 1 form and either email both forms with proof of entitlement to studentadvice@nescol.ac.uk or return to:

Student Information Officer, North East Scotland College,
FREEPOST RTJJ-TXBA-AEVS, Aberdeen City Campus, Gallowgate, Aberdeen, AB25 1BN.

or bring along to your nearest campus.

(PLEASE NOTE: the proof of entitlement must clearly show your name, address and state the benefit you are in receipt of. This proof must show that you have received this benefit within four weeks of booking onto the course.)

PERSONAL DETAILS

Surname _____

Mr Mrs Miss Ms Other Male Female Other

Forename(s) _____

Date of Birth Nationality _____

Are you resident in Scotland and either a UK national, or have EUSS pre/settled status, or a non-UK national with indefinite leave to remain in the UK? Yes No

Permanent Home Address _____

Postcode _____ Email _____

Tel No (including area code) _____ Mobile _____

REMISSION OF FEES

I wish to claim remission of fees and enclose proof of entitlement and the completed Waiver 1 Form

Are you a full-time student? YES NO

SDS (ITA) DECLARATION

I wish to use SDS (ITA) funding from my SDS (ITA) account as part payment of this course, and will complete and submit a completed SDS (ITA) Declaration Form.

Please contact the Student Advice Centre for a Declaration Form.

