

## Preparation for Work *(SCQF Level 3)*

Full-time

### Where will I study?

Course code	Location	Duration
DNOSS	Aberdeen City Campus	1 Year
DMOSS	Fraserburgh Campus	1 Year

### Welcome from Director of Curriculum

As the current Director of Curriculum, I would like to welcome you to the School of Service Industries at North East Scotland College. The School of Service Industries includes Child, Health & Social Care, Hair, Beauty & Sport, Hospitality, Social Sciences and Learning Opportunities.

This broad range of subjects has one common theme – they each offer interesting and exciting opportunities for students to progress and achieve success in their future. We are very fortunate in that our excellent teaching facilities allow each and every student to experience industry-focused, high quality learning. This means that on completion of your course, you are confident and capable when it comes to entering the workplace, or progressing towards further study. We pride ourselves in offering educational opportunities for all, whether you are starting at introductory level or joining one of our more advanced courses. On behalf of the entire teaching team, we are delighted to have you join – or consider joining – one of our courses.

**Joan Thorne, Director of Curriculum for Service Industries**

### Introduction to the course

This course is aimed at school leavers with additional learning needs, who are looking to develop essential skills for employment. The course gives you the chance to try out different vocational areas, whilst building on Core Skills established at school. The course encourages and promotes independent learning, and acts as a fun and diverse introduction to the world of work and further education.

### Entry requirements

This course is aimed at those with additional learning needs. All applicants should be capable of working at SCQF Level 2 (minimum).

### What subjects will I be studying?

You will experience a range of vocational 'tasters' to help identify different employment and study opportunities that you may want to consider. The course will also strengthen your Core Skills and understanding of enterprise whilst you work towards a Personal Development Award and Health & Wellbeing Award. Subjects include:

- Core Skills
- Enterprise
- Personal Development Award
- Health and Well-Being Award
- Vocational tasters

## Assessment methods

On this course you will be assessed continually, throughout the year. Assessments take many forms including reviewing and discussing your work with teaching staff and peers, self-evaluating and taking part in group activities.

## Dress code

Students should dress appropriately for practical, hands-on work, as you will be working in varying environments and using a range of different materials/equipment.

## Equipment

You will be issued with specialised Personal Protective Equipment (PPE) for different vocational areas. You will be responsible for cleaning these and bringing with you to College when required.

## Course progression

Students who complete this course may then be able to progress to:

- Qualification for Work
- Qualification for Work: Retail

## University progression

There is no direct progression to university from this course.

## Useful information

<b>Faculty:</b>	Learning Opportunities
<b>School:</b>	School of Service Industries
<b>Faculty Manager:</b>	Brian Dunn Email: <a href="mailto:b.dunn@nescol.ac.uk">b.dunn@nescol.ac.uk</a>
<b>Curriculum &amp; Quality Manager(s):</b>	Catherine Stollery (Aberdeen) Email: <a href="mailto:c.stollery@nescol.ac.uk">c.stollery@nescol.ac.uk</a>  Stuart Anderson (Fraserburgh) Email: <a href="mailto:s.anderson@nescol.ac.uk">s.anderson@nescol.ac.uk</a>

## Guidance

All full-time students will have a designated Course Tutor and a Guidance Tutor. Your Course Tutor will act as your main key point of contact for all matters relating to your course and progress. Your Guidance Tutor will monitor your attendance, as well as deal with any personal matters you may want to discuss.

Guidance Tutors work closely with Course Tutors and other lecturing teams to ensure you have access to any support

you need to ensure you successfully complete your course. There are various issues that may affect your learning whilst at College, so please talk to someone if you encounter any problems at all.

[Find out more about Guidance at NESCol](#)

## Support

The College has trained advisers in place to help you with a range of factors that might affect your time at College. They can help you with your application, funding queries, careers advice, learning support and more!

[Find out more about student support at NESCol](#)

## Learning Resources

The College has a number of excellent learning resources available to assist and support the delivery of our classes across full-time, part-time and distance learning courses. They aim to enhance the quality of your learning experience.

[Find out more about learning resources at NESCol](#)

## Library+ and Digital Skills Space

Our Library+ sites at the Aberdeen City, Aberdeen Altens and Fraserburgh Campuses provide all students with access to books, journals, newspapers, core skills materials and more! You'll also find laptop friendly areas, private study/research booths and printers, scanners and photocopiers.

Our Digital Skills Space is a new modern and accessible facility where students can study and access key resources/support. It has replaced what was previously the IT Centre, and is located in the newly expanded Library+ at City Campus.

[Find out more about what our Library+ has to offer](#)

[Find out more about the Digital Skills Space](#)

## College calendar

Have a look at our [College Calendar](#) for further information on key dates throughout the year.

**Disclaimer:** Please note that the information put forward in this course specification document is subject to change at any time, and without prior notice. We have taken every care to ensure that the information provided is as accurate and up-to-date as possible, but we are not liable for the content of or any omissions on this document. This includes any inaccuracies, errors or misstatements in the information/data presented.