



CURRICULUM & QUALITY COMMITTEE

NOTE OF MEETING

Minute of Meeting of the Curriculum & Quality Committee held on Wednesday 14 February 2024 at 1000 hours through the use of Microsoft Teams.

Agenda Item	
	<p>Present: Bryan Hutcheson (Chair) David Blackhall Carrie Beaton Duncan Cockburn Neil Cowie Cindy Dempster Susan Elston Mark Fotheringham Caroline Laurenson</p> <p>In attendance: Robin McGregor, Vice Principal, Curriculum and Quality Alesia du Plessis, Associate Vice Principal Kevin Bruce, Associate Vice Principal Duncan Abernethy, Director of Business Development Gill Griffin, Director of Quality Susan Lawrance, Secretary to the Board Lorraine Garden, Minute Secretary</p>
20-23	<p>Apologies for Absence No apologies received, full Committee in attendance.</p>
21-23	<p>Declaration of any Potential Conflicts of Interest in relation to any Agenda Items D Cockburn flagged to Committee his position with RGU in relation to the Agenda item with regard to Credits Update, particularly in view of shared data on RGU articulated places.</p>
22-23	<p>Minutes of Previous Meeting – November 2023 The Minute of the previous meeting was approved.</p>
23-23	<p>Matters Arising from the Previous Meeting – November 2023 The Committee noted the Report with no additional comments made.</p>
	Reserved Matters
	Performance Reporting
24-23	Overview of Activity and Credits position AY2023-24

25-23	AY204/25 Applications update/presentation
26-23	SFC Pathfinder Update (presentation)

	Matters for Decision
	There were no matters for decision at this meeting.
	Matters for Discussion
27-23	<p>Student Support Activity presentation – including Active Campus Coordinator Update and Mental health Transitions Funding Proposals (Alesia Du Plessis/Gwen Watt) (G Watt joined the meeting)</p> <p>The Student Support & Wellbeing Update presentation was shared to provide Members with high level details of the whole College, data driven, support offer and engagement, Details of support available through academic tutors, NESCol groups and Committees, and the safeguard platform and Spectrum Life was shared.</p> <p>Members noted the Wellbeing Strategy 2024-2027 is currently being updated, with broader consultation with staff and students being gathered. Members also noted an Active Campus Steering Group is to be set up to drive and collaborate the active campus plan driven by the Wellbeing Strategy. G Watt also provided an update on the BSL Support plan (currently taken up by 3 students) which is due for renewal this year.</p> <p>The commitment to continue with Spectrum Life and its costs were shared with members. The positive Student Outcome and Experience summary information was provided by A du Plessis.</p> <p>M Fotheringham commented on the fantastic amount of work and support provided noting this is commendable.</p> <p>N Cowie echoed M Fotheringham sentiment advising this area is the unsung hero around support and adapting services to assist learners to stay on track. Both G Watt and A du Plessis were commended for the success.</p> <p>G Watt left the meeting.</p>
28-23	<p>Students' Association – Activity Report</p> <p>C Beaton provided an update on the Students' Association and highlighted some key points available in the Report, including:</p> <ul style="list-style-type: none"> • Student kitchens are now available at City, Altens and Fraserburgh campuses • Mature Student network proposal being progressed • Student Pantry continues to be busy at all campus locations • Breakfast clubs are continuing to be popular with increased usage • Elections for President and Depute Presidents arranged for early March. • Education Scotland Thematic Review involvement • New working relationship with sabbatical officers at RGU and UoA <p>B Hutcheson noted the strong relationship and thanked C Beaton for the positive update and the continuing strength of NESCol's Students' Association.</p>
29-23	<p>Quality Enhancement Initiatives (Presentation) (Robin McGregor)</p> <ul style="list-style-type: none"> • Education Scotland Thematic Review <p>R McGregor shared a presentation providing updates on key items including the recent thematic review carried out by Education Scotland.</p> <p>Current quality arrangements were shared including expectations and college sector</p>

	<p>requirements lead by Education Scotland.</p> <p>The positive Education Scotland Thematic Review carried out last month in relation to meeting the additional needs of learners gave an opportunity to meet and talk with both students and staff. Education Scotland highlighted the successful and effective framework in place, and identified only one area for development which is being considered.</p> <p>A discussion on potential duplication and awarding bodies took place, with Members noting the collective ambition to streamline this. The development of Scotland's Tertiary Quality Enhancement Framework (TQEF), key future meeting dates and how this will be delivered, including engagement activity and evidence reporting were noted.</p> <p>When available, further information will be brought back to Committee/Regional Board.</p>
	Matters for Information
	There were no matters for information at this meeting.
30-23	Any Other Business No other business was raised.
31-23	Summation of Actions and Date of Next Meeting The next meeting will take place on 22 May 2024, held at 1000 hrs via MS Teams. The next Regional Board meeting will take place at Fraserburgh Campus on Wednesday 20 March 2024.

Actions from Curriculum and Quality Committee Meeting – 14.02.24			
Agenda Item	Action	Responsible Person	Deadline
25-23	AY204/25 Applications update/presentation:		
25-23	AY204/25 Applications update/presentation:		

Signed: B Hutcheson (Chair of Curriculum and Quality Committee)

Dated: 22 May 2024