## **GETTING LOGGED IN**

## You have enrolled into your course, what next?

You will be provided with an eight-digit student number (this is on your offer letter) and a default password for logging onto our network.

When first logging into any College system, you must enter your Student Number followed by @nescol.ac.uk as your username and your DEFAULT password, which will be in this format:

- 1. Uppercase first character of your forename.
- 2. Lowercase first character of your surname.
- 3. Date of birth DD/MM/YY.
- E.g. John Smith, with a date of birth 20/07/07, will have a password of: Js200707

Once you've logged in, you will be automatically prompted to create your own password and set up two-factor authentication.

## Accessing College Systems

Once you've logged in and set up your password, you will be able to access our virtual learning environment, MyNESCol. This is where you will access your course materials, find useful information and get NESCol updates online. It is also where your lecturers will share assessments and feedback, and make resources available to you for coursework.

You will also be able to use your college log in for Microsoft Office 365, and access your College emails – it is important that you check these regularly as this is how your lecturer will communicate with you.